



## **THE RECOUNT PROCESS**

- **ALL COUNTIES INVOLVED IN THE RECOUNT WILL BE CONTACTED BY THE STATE BOARD OF ACCOUNTS PRIOR TO BEGINNING THE RECOUNTS AND THE FOLLOWING WILL BE DISCUSSED**

## **THE RECOUNT PROCESS**

- **A PRE-RECOUNT INSPECTION OF ALL THE COUNTIES WILL BE CONDUCTED. THE INSPECTION WILL INCLUDE SOME OR ALL OF THE FOLLOWING:**
  - A. STATE BOARD OF RECOUNT DIRECTORS**
  - B. RECOUNT DIRECTOR APPOINTED BY THE SECRETARY OF STATE**
  - C. CANDIDATES INVOLVED IN THE RECOUNT**

## **THE RECOUNT PROCESS**

- **THE CLERK WILL NEED TO OBTAIN PROPER WORKING AREA FOR THE STATE BOARD OF ACCOUNTS TO CONDUCT THE RECOUNTS. THIS WILL INCLUDE:**
  - **A ROOM LARGE ENOUGH TO HOLD SIX TO TEN TABLES**
  - **THE MINUTES OF THE COUNTY RECOUNT COMMISSION BOARD MEETINGS**
  - **THE TALLY BY PRECINCT OF THE VOTE AND THE GRAND TOTAL**

## **THE RECOUNT PROCESS**

- **DISCLOSE THE VOTING MACHINES THAT WERE USED, AND MAKING ARRANGEMENTS FOR THE VOTING MACHINE TECHNICIANS TO BE AVAILABLE FOR THE RECOUNT**
- **A COPY MACHINE TO COPY ANY MATERIAL WE MIGHT NEED FOR THE RECOUNT HEARING. WE NEED A HEAVY DUTY HIGH SPEED DOUBLE SIDED COPY MACHINE THAT WILL COPY 8.5 X 11 AND 8.5 X 14 PAPER AND TONER.**

## **THE RECOUNT PROCESS**

- **BE AVAILABLE FOR THE RECOUNT COMMISSION'S RECOUNT HEARING**

## **THE RECOUNT PROCESS**

- **AFTER THE RECOUNTS ARE COMPLETED, THE SBOA COMPILES THEIR REPORT FOR THE RECOUNT COMMISSION**
- **THE RECOUNT COMMISSION WILL SET THE DATE FOR THE RECOUNT HEARING**
- **THE RECOUNT COMMISSION WILL CERTIFY THE ELECTION VOTE TOTALS**

# **THE RECOUNT PROCESS**

- **HOW TO BE PREPARED:**
  - **KNOW IF THERE IS A CLOSE ELECTION**
  - **ORGANIZE ALL OF YOUR RECORDS AND MAKE SURE THAT THEY ARE IN PROPER ORDER AND AVAILABLE**
  - **TAKE NOTES ON UNUSUAL ITEMS OR EVENTS THAT OCCURRED**

# **THE RECOUNT PROCESS**

- **KEEP THE VOTING MATERIAL BY PRECINCT**
- **BE AVAILABLE FOR QUESTIONS AND THE RECOUNT HEARING**

# **THE RECOUNT PROCESS**

# **QUESTIONS?**